

REGULAR MEETING  
KAYCEE TOWN HALL  
September 10, 2024  
7:00 P.M.

**Present:** Mayor: Barry Gehrig. Council: Tom Knapp, Kelsey Anderson, Bob Furnival, and Hunter Rouse. Law Enforcement: Deputy Ken Richardson. Clerk: Kristen LeDoux. Public Works: Taylor Rouse and Tanner Kirchhoff. Attorney: Zane Hengel. Public: A.J. Mock, Sam Fauber, and Heather Riemenschneider.

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

**MAINTENANCE REPORT:** Mr. Rouse and Mr. Kirchhoff gave the monthly maintenance report. The highest water usage was 120,000 gallons within 24 hours. The sewer curtain installation is being coordinated with Midco. Apex installed the meter and backflow preventer at the firehall. They are currently working on the lead and copper inventory. Mr. Kirchhoff is beginning the process of obtaining his CDL. Mayor Gehrig stated that the garage door at the transfer station needs repaired.

**LAW ENFORCEMENT:** Deputy Ken Richardson gave the report for August and entertained questions from the Council. Councilman Furnival asked if the speed limit on Nolan Avenue could be lowered. He will contact WYDOT for more information.

**NEW BUSINESS:**

**Buffalo Senior Center:** Mr. Mock presented the Council with a proposal for renting additional spaces in the Red Wall Community Center. The Senior Center would pay one fourth of the building's utilities and the repairs and maintenance for the spaces they occupy. They would also like to share the gym space with other groups at no charge. In exchange, the Senior Center would request a 10-year lease. Mayor Gehrig asked if they would be carrying an insurance policy in addition to the policy the Town holds currently. Mr. Mock stated that they would have their own insurance policy. Mayor Gehrig also stated that any major remodeling would need to be brought before the Council and Mr. Mock agreed. Councilman Knapp moved to pursue an agreeable contract for both parties. Councilwoman Anderson seconded. Vote: Councilman Knapp, Councilman Rouse, and Councilwoman Anderson voting aye. Councilman Furnival abstaining. Motion carried.

**Catering Report:** Councilwoman Anderson moved to approve the catering report as presented. Councilman Furnival seconded. Motion carried.

Building Permit 202404: The Council was presented with a building permit from Mr. Bruce Forbes. Mr. Forbes is requesting to replace the roof on his shed. Councilman Knapp moved to approve the building permit as presented. Councilwoman Anderson seconded. Motion carried. Mayor Gehrig will go by the residence for extra clarification.

Town Clean Up Proposal: Councilman Furnival presented a proposal to clean up the community with a focus on fire prevention. He would like to hang flyers advertising the effort and hopes to instill pride within the community on an ongoing basis. He will enlist the help of the local FFA and church youth groups for those that need assistance.

Updates/Correspondence:

- Councilman Knapp has a couple loads of roto mill coming for the Town's use.
- Mayor Gehrig contacted the local weed and pest to find out what chemicals can be used to spray weeds around water tanks. Mr. Micah Olsen will be holding an upcoming training course in chemical applications in Kaycee.

**OLD BUSINESS:**

Dog Complaint: Councilman Anderson asked if there were any updates regarding the dog complaint. Mayor Gehrig is still trying to reach Sheriff Odenbach.

**LEGAL ISSUES:**

Liquor Ordinance Updates: Councilman Knapp asked that the Council review the liquor ordinances at the next meeting.

**MINUTES:** Councilwoman Anderson moved to approve the minutes from the August 27<sup>th</sup> regular meeting as presented. Councilman Rouse seconded. Motion carried.

**TREASURER'S REPORT:** Ms. LeDoux presented the Council with a year-to-date financial report. Councilman Knapp moved to approve the treasurer's report as presented. Councilman Furnival seconded. Motion carried.

**Approval of Bills:** The following bills were audited and approved for payment: 2J Services, Contract Labor - \$700.00; Frandson Safety, Testing - \$100.00; Johnson County Clerk, Contracts - \$4,166.67; Johnson County Solid Waste, Dues/Fees - \$164.25; Montana Dakota Utilities, Utilities - \$110.34; Powder River Heating and Air Conditioning, Repairs/Maintenance - \$378.00; Range, Utilities - \$349.48; Swede's Fire Extinguisher Service, Repairs/Maintenance - \$461.50; Team Labs, Supplies - \$10,324.00; Tom's Tire and Repairs, Gas/Oil/Tires - \$112.99; Wyoming Network, Publishing - \$25.00. Councilman Knapp moved to approve the bills as presented. Councilwoman Anderson seconded. Motion carried.

**EXECUTIVE SESSION:** Councilman Knapp moved to enter executive session at 7:52 regarding pending litigation. Councilwoman Anderson seconded. Motion carried.

Councilwoman Anderson moved to reconvene the regular session at 8:08 p.m. Councilman Furnival seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 8:08 p.m.

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Barry Gehrig, Mayor

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Kristen LeDoux, Town Clerk